

Minutes of **Tuesday, May 16, 2017 Public Organization Meeting** of the Orange Board of Education held at 7:00 p.m., at the Administrative Building, 451 Lincoln Avenue, Orange, New Jersey.

**Mr. Adekunle James presided over tonight's meeting.**

Dr. Courtne Thomas, Ed. D.  
Mr. E. Lydell Carter  
Ms. Gloria Fisher  
Ms. Kyleesha Hill  
Mr. Jarteau Israel  
Ms. Cristina Mateo  
Mr. Jeffery Wingfield

**ROLL CALL: (7) PRESENT (0) ABSENT**

**ALSO PRESENT:**

- Mr. Ronald C. Lee, Superintendent of Schools
- Mrs. Belinda Scott-Smiley, Administrative Assistant to the Superintendent for Operations/Human Resource Services
- Dr. Paula Howard, Deputy Superintendent of Schools
- Mr. Adekunle O. James, School Business Administrator/Board Secretary
- Mr. Akindele Ayodele, Assistant School Business Administrator/Acting Assistant Board Secretary
- Mr. Ronald Hunt, School Board Attorney with the firm of Hunt, Hamlin & Ridley

In conformance with **Board of Education Policy 1120-1 and Open Public Meeting Act, Chapter 231**, this is to announce that this Public Organization Meeting of the Orange Board of Education is being convened with adequate notice. Notice of this meeting has been posted at the Administration Building, filed with the Clerk's Office of the City of Orange Township and delivered to the Orange Transcript and the Star Ledger.

The City of Orange Township Board of Education encourages the participation and input from members of the public at its board meetings. However, in accordance with Board Policy, verbal attacks against individual staff members or members of the Board are not permitted. Persons are encouraged to address the Board regarding comments relating to agenda items or issues concerning the educational process. The Board of Education thanks you for your cooperation.

**FLAG SALUTE**

All in attendance performed the flag salute

**BOARD COMMENTS**

- The meeting commenced at 7:00 with roll call by Mr. James.
- The Board voted to appoint Ms. Carter as President of the Board and Ms. Fisher was voted as Vice-President.
- The Board voted on several resolutions pertaining to appointment of vendors for the 2017-18 School Year.

**17-001      RESOLUTION TO REAFFIRM THE BOARD SECRETARY FOR THE  
2017-2018 SCHOOL YEAR**

**WHEREAS**, a Board of Education is required under Title 18A:17-5 to appoint a School Board Secretary, no later than June 30, of the next calendar year in which the board has organized.

**NOW, THEREFORE, BE IT RESOLVED**, that the Orange Board of Education hereby reaffirm Adekunle James, as *School Board Secretary* for the 2017-2018 school year.  
**Moved by Jeffery Wingfield. Seconded Abdul Gloria Fisher.**

**ROLL CALL: (7) YEA      (0) NAY**

**17-002      RESOLUTION TO ELECT A SCHOOL BOARD PRESIDENT OF THE  
ORANGE PUBLIC SCHOOL DISTRICT, BOARD OF EDUCATION  
FOR THE 2017-2018 SCHOOL YEAR**

**WHEREAS**, nomination has been made for a board candidate to serve as School Board President over the Orange Public School District from May 16, 2017 through May 15, 2018.

**NOW, THEREFORE, BE IT RESOLVED**, that **E. Lydell Carter** be elected and serve as School Board President of the Orange Board of Education for the 2017-2018 school year.  
year.

**Moved by Jeffery Wingfield. Seconded Kyleesha Hill**

**ROLL CALL: (7) YEA      (0) NAY**

**17-003      RESOLUTION TO ELECT A SCHOOL BOARD VICE-PRESIDENT OF  
THE ORANGE PUBLIC SCHOOL DISTRICT, BOARD OF  
EDUCATION FOR THE 2017-2018 SCHOOL YEAR**

**WHEREAS**, nomination has been made for a board candidate to serve as School Board Vice-President over the Orange Public School District from May 16, 2017 to May 15, 2018.

**NOW, THEREFORE, BE IT RESOLVED**, that **Gloria Fisher** be elected and serve as School Board Vice-President of the Orange Board of Education for the 2017-2018 school year.

**Moved by Kyleesha Hill. Seconded Jeffery Wingfield.**

**ROLL CALL: (7) YEA      (0) NAY**

**17-004      RESOLUTION TO APPOINT BOARD MEMBERS TO SERVE AS  
BOARD LIAISONS TO THE DESIGNATED SCHOOLS FOR THE  
2017-2018 SCHOOL YEAR**

**WHEREAS**, the following board members will be assigned to a school and serve as Board Liaisons and will inform the district, at its meetings, of any functions/activities being held at their appointed sites:

Pre-School	-	E. Lydell Carter / Jeffery Wingfield
Central	-	E. Lydell Carter / Courtne Thomas / Cristina Mateo
Cleveland	-	E. Lydell Carter / Kyleesha Hill
Forest	-	Jeffery Wingfield / Cristina Mateo
Heywood	-	Courtne Thomas / E. Lydell Carter

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Park	-	Cristina Mateo / Jarreau Israel
Oakwood	-	Kyleesha Hill / Jarreau Israel
Lincoln	-	Cristina Mateo / Jeffery Wingfield
Rosa Parks	-	E. Lydell Carter / Cristina Mateo
OPA	-	All
OHS	-	All
CIAO	-	E. Lydell Carter / Cristina Mateo

**NOW, THEREFORE, BE IT RESOLVED**, that the Orange Board of Education, hereby appoints the board members as listed above to serve as Board Liaisons for the 2017-2018 school year.

**Moved by Jeffery Wingfield. Seconded Cristina Mateo.**

**ROLL CALL: (7) YEA (0) NAY**

**17-005 RESOLUTION TO ELECT SCHOOL BOARD MEMBERS TO DISTRICT COMMITTEES OF THE ORANGE BOARD OF EDUCATION FOR THE 2017-2018 SCHOOL YEAR**

**NOW, THEREFORE, BE IT RESOLVED**, that the school board members listed below serve on the following Board of Education Committees during the 2017-2018 school year:

<u>Committees</u>	<u>School Board Members</u>
Policy	Chairperson – <b>E. Lydell Carter</b> Member – <b>Kyleesha Hill</b> Alternate – <b>Cristina Mateo</b>
Curriculum & Instruction	Chairperson – <b>E. Lydell Carter</b> Member – <b>Cristina Mateo</b> Member – <b>Courtne Thomas</b>
Finance & Budget	Chairperson – <b>E. Lydell Carter</b> Member – <b>Jeffery Wingfield</b> Member – <b>Gloria Fisher</b>
Legislative	Chairperson – <b>Jarreau Israel</b> Member – <b>E. Lydell Carter</b> Alternate – <b>Jeffery Wingfield</b>
Human Resources	Chairperson – <b>Kyleesha Hill</b> Member – <b>Gloria Fisher</b> Member – <b>Jeffery Wingfield</b>

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Facilities & Security	Chairperson	–	<b>Jeffrey Wingfield</b>
	Member	–	<b>Gloria Fisher</b>
Public Relations	Chairperson	–	<b>Cristina Mateo</b>
	Member	–	<b>Courtne Thomas</b>
	Member	–	<b>E. Lydell Carter</b>
Orange Municipal Alliance for the Prevention & Education of Drug/Alcohol Abuse	Representative	–	<b>Cristina Mateo</b>
	Alternate	–	<b>Jarteau Israel</b>
District Evaluation Advisory Committee (DEAC)	Member	–	<b>Cristina Mateo</b>
	Member	–	<b>Gloria Fisher</b>
Middle States Committee	Member	–	<b>E. Lydell Carter</b>
	Member	–	<b>Cristina Mateo</b>
	Alternate	–	<b>Courtne Thomas</b>

**Moved by Jeffery Wingfield. Seconded Kyleesha Hill.**  
**ROLL CALL: (7) YEA (0) NAY**

**17-006 RESOLUTION TO ELECT SCHOOL BOARD MEMBERS TO THE DISCIPLINARY HEARING COMMITTEE OF THE ORANGE BOARD OF EDUCATION FOR THE 2017-2018 SCHOOL YEAR**

**NOW, THEREFORE, BE IT RESOLVED,** that the school board members listed below serve on the following Board of Education Disciplinary Hearing Committee during the 2017-2018 school year:

**1<sup>st</sup> Quarter, June – August '17**

Member – **Jeffery Wingfield**  
Member – **E. Lydell Carter**  
Member – **Cristina Mateo**

**2<sup>nd</sup> Quarter, September – November '17**

Member – **Klyeesha Hill**  
Member – **Jarteau Israel**  
Member – **Courtne Thomas**

**3<sup>rd</sup> Quarter, December '17 – February '18**

Member – **E. Lydell Carter**  
Member – **Gloria Fisher**

**4<sup>th</sup> Quarter, March – May '18**

Member – **Cristina Mateo**  
Member – **Kyleesha Hill**

Member – **Courtne Thomas**

Member – **Jeffery Wingfield**

Member – **Jeffery Wingfield**

Member – **Jarteau Israel**

**Moved by Jeffery Wingfield. Seconded Gloria Fisher.**

**ROLL CALL: (7) YEA (0) NAY**

**17-007 RESOLUTION TO ELECT SCHOOL BOARD MEMBERS TO SERVE ON THE BOARD OF SCHOOL ESTIMATE COMMITTEE FOR THE 2017-2018 SCHOOL YEAR**

**WHEREAS,** the School Board Members listed below will serve on the following committee:

Board of School Estimate	Board President	–	<b>E. Lydell Carter</b>
	Board Vice President	–	<b>Gloria Fisher</b>
	Alternate	–	<b>Jeffery Wingfield</b>

**NOW, THEREFORE, BE IT RESOLVED,** that the above mentioned School Board Members of the Orange Board of Education serve on the Board of School Estimate Committee for the 2017-2018 school year.

**Moved by Jeffery Wingfield. Seconded Kyleesha Hill.**

**ROLL CALL: (7) YEA (0) NAY**

**17-008 RESOLUTION TO ELECT A SCHOOL BOARD MEMBER TO SERVE AS A BOARD ASSEMBLY REPRESENTATIVE TO THE ESSEX REGIONAL EDUCATIONAL SERVICES COMMISSION FOR THE 2017-2018 SCHOOL YEAR**

**WHEREAS,** pursuant to N.J.S.A. 18A:6-61 et., seq., the Orange Public School District must elect one of its school board members to serve as a Board Assembly Representative to the Essex Regional Educational Services Commission; and

**WHEREAS,** the Board of Education has previously held such an election among its members.

**NOW, THEREFORE, BE IT RESOLVED,** that the Orange Board of Education duly elects **E. Lydell Carter** to serve as a Board of Education Assembly Representative to the Essex Regional Educational Services Commission during the 2017-2018 school year with **Kyleesha Hill** as alternate.

**BE IT FURTHER RESOLVED,** that a copy of the minutes, indicating such election, be forwarded to the Executive Director of the Essex Regional Educational Services Commission.

**Moved by Jeffery Wingfield. Seconded Kyleesha Hill.**

**ROLL CALL: (7) YEA (0) NAY**

**17-009 RESOLUTION TO ELECT SCHOOL BOARD MEMBERS TO SERVE AS DELEGATES/ALTERNATES TO THE ESSEX COUNTY SCHOOL BOARDS ASSOCIATION & THE URBAN SCHOOL BOARDS ASSOCIATION FOR THE 2017-2018 SCHOOL YEAR**

**WHEREAS**, the Orange School District requires that school board member(s) be elected as delegates to represent the Orange Board of Education at various associations in which it is a member.

**NOW, THEREFORE, BE IT RESOLVED**, that the Orange Board of Education, hereby elects the following individuals to serve as delegates and alternates to the following associations for the school year 2017-2018:

<u>Associations</u>	<u>Delegates</u>	<u>Alternates</u>
Essex County School Board Association	<b>E. Lydell Carter</b>	<b>Gloria Fisher</b>
Urban School Boards Association	<b>E. Lydell Carter</b>	<b>Gloria Fisher</b>

**Moved by Jeffery Wingfield. Seconded Cristina Mateo.**

**ROLL CALL: (7) YEA (0) NAY**

**17-010 RESOLUTION TO ELECT SCHOOL BOARD MEMBERS TO SERVE AS A DELEGATE/ ALTERNATE TO THE NEW JERSEY SCHOOL BOARDS ASSOCIATION DURING THE 2017-2018 SCHOOL YEAR**

**WHEREAS**, the Orange School District is a member of the New Jersey School Boards Association and is therefore required to elect members of its board to serve on the NJSBA.

**NOW, THEREFORE, BE IT RESOLVED**, that the Orange Board of Education, hereby elects **E. Lydell Carter** and **Gloria Fisher** as the delegate and alternate, respectively, to the (NJSBA) New Jersey School Boards Association for the 2017-2018 School year.

**Moved by Jeffery Wingfield. Seconded Kyleesha Hill.**

**ROLL CALL: (7) YEA (0) NAY**

**17-011 RESOLUTION TO REAFFIRM THE ADOPTION OF BOARD POLICIES, RULES, REGULATIONS & DIRECTIVES FOR THE 2017-2018 SCHOOL YEAR**

**WHEREAS**, the Orange Public School District has adopted Board Policies, Rules and Directives.

**NOW, THEREFORE, BE IT RESOLVED**, that the Orange Board of Education hereby reaffirms the existing Board Policies, Rules and Directives previously promulgated and currently in effect.

**Moved by Jeffery Wingfield. Seconded Kyleesha Hill.**

**ROLL CALL: (7) YEA (0) NAY**

**17-012 RESOLUTION TO REAFFIRM THE ADOPTION OF BOARD VISION, GOAL AND MISSION STATEMENTS FOR THE DISTRICT**

**WHEREAS**, the Orange Public School District has to updated its Vision, Goal and Mission Statements.

**NOW, THEREFORE, BE IT RESOLVED**, that the Orange Board of Education hereby reaffirms the attached Board Vision, Goals and Mission Statements.

**Moved by Jeffery Wingfield. Seconded Kyleesha Hill.**

**ROLL CALL: (7) YEA (0) NAY**

**17-013      RESOLUTION TO REAFFIRM THE DISTRICT'S PROGRAM  
CURRICULUM FOR THE 2017-2018 SCHOOL YEAR**

**WHEREAS**, the Orange Public School District has a District Curriculum Program currently in place.

**NOW, THEREFORE, BE IT RESOLVED**, that the Orange Board of Education hereby reaffirms those actions existing/improved of its school district to accept the educational programs/curriculum for the 2017-2018 school year, which are designed to meet those criteria established by the New Jersey State Board of Education.

**Moved by Jeffery Wingfield. Seconded Kyleesha Hill.**

**ROLL CALL: (7) YEA      (0) NAY**

**17-014      RESOLUTION TO APPROVE THE DESIGNATED NEWSPAPERS FOR  
ADVERTISING AND MEETING ANNOUNCEMENTS FOR THE 2017-  
2018 SCHOOL YEAR**

**NOW, THEREFORE, BE IT RESOLVED**, that the Orange Board of Education, Public School District, hereby approves the following as its official newspapers for public announcement advertising during the 2017-2018 school year:

**Designated Newspapers**

**For Advertising**

*East Orange Record/Orange Transcript  
Star Ledger  
New York Times*

**For Announcing Meetings**

*East Orange Record/Orange Transcript  
Star Ledger*

**Moved by Jeffery Wingfield. Seconded Kyleesha Hill.**

**ROLL CALL: (7) YEA      (0) NAY**

**17-015      RESOLUTION TO APPROVE THE 2017-2018 BOARD OF  
EDUCATION BUSINESS MEETING SCHEDULE**

**NOW, THEREFORE, BE IT RESOLVED**, pursuant to Open Public Meeting Act, Chapter 231, the Orange Board of Education approves the following schedule of business meetings. All public meetings will be held at 7:00 p.m. in the Orange Preparatory Academy, 380 Central Avenue, Orange, NJ, unless otherwise designated by the Board:

**2017-2018 Board of Education Business Meeting Schedule**

June 13, 2017  
July 11, 2017  
August 8, 2017  
September 12, 2017  
October 10, 2017

**\*October 26, 2017 (Violence & Vandalism Hearing)**

November 14, 2017  
December 12, 2017

January 9, 2018  
February 13, 2018  
March 13, 2018  
April 10, 2018  
May 8, 2018

**\*May 16, 2018 (Organization Meeting)**

All Regular Board Meetings will be held on Tuesday except for those dates denoted with an (\*).

**Moved by Jeffery Wingfield. Seconded Kyleesha Hill.**

**ROLL CALL: (7) YEA (0) NAY**

**17-016 RESOLUTION TO APPROVE THE BANK DEPOSITORIES FOR THE 2017-2018 SCHOOL YEAR**

**NOW, THEREFORE, BE IT RESOLVED**, that the Orange Board of Education, hereby approves the following banking institutions as depositories for the 2017-2018 school year:

**Banks/Locations**

*Bank of America, N.A.  
425 Main St.  
Orange, NJ 07050*

*PNC National Bank  
410 Main St.  
Orange, NJ 07050*

*Hudson City Savings Bank  
288 Main St.  
Orange, NJ 07050*

*TD Bank  
101 Washington St.  
Hoboken, NJ 07030*

**Moved by Jeffery Wingfield. Seconded Kyleesha Hill.**

**ROLL CALL: (7) YEA (0) NAY**

**17-017 RESOLUTION TO APPROVE THE 2017-2018 BANK SIGNATORIES FOR THE DESIGNATED SCHOOLS**

**WHEREAS**, the Orange School District has undergone some personnel changes and the minimum required signatories on school fund checks are now two.

**NOW, THEREFORE, BE IT RESOLVED**, that the individuals listed below are hereby designated signatories for the listed accounts:

<b><u>Schools</u></b>	<b><u>Depository</u></b>	<b><u>Signatories</u></b>
<i>Central Elem. Checking</i>	<i>PNC Bank #8101286913</i>	<i>Debra Joseph-Charles Adekunle James Akindele Ayodele</i>
<i>Cleveland St. Elem. Checking</i>	<i>Bank of America, N.A. #0139019146</i>	<i>Cayce Cummins Adekunle James Akindele Ayodele</i>
<i>Forest St. Elem. Checking</i>	<i>Bank of America, N.A. #0139026606</i>	<i>Yancisca Cooke Adekunle James Akindele Ayodele</i>



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<i>Heywood Ave. Elem. Checking</i>	<i>Bank of America, N.A. #0139021922</i>	<i>Faith Alcantara Adekunle James Akindele Ayodele</i>
<i>Lincoln Ave. Elem. Checking</i>	<i>Bank of America, N.A. #0801040111</i>	<i>Denise White Adekunle James Akindele Ayodele</i>
<i>Rosa Parks Checking</i>	<i>Bank of America, N.A. #9501421576</i>	<i>Debra Joseph-Charles Adekunle James Akindele Ayodele</i>
<i>Oakwood Ave. Elem. Checking</i>	<i>Bank of America, N.A. #0139021426</i>	<i>Robert Pettit Adekunle James Akindele Ayodele</i>
<i>Park Ave. Elem. Checking</i>	<i>Bank of America, N.A. #0139000216</i>	<i>Dr. Myron Hackett Adekunle James Akindele Ayodele</i>
<i>Orange Preparatory Academy Checking</i>	<i>Bank of America, N.A. #0139013512</i>	<i>Adekunle James Akindele Ayodele</i>
<i>Orange Preparatory Academy Money-Market Checking</i>	<i>Bank of America #3812672911</i>	<i>Akindele Ayodele</i>
<i>Orange High Money-Market Checking</i>	<i>Hudson City Savings #1508317053</i>	<i>Akindele Ayodele Adekunle James</i>
<i>Orange High Checking</i>	<i>Bank of America, N.A. #0801009427</i>	<i>Adekunle James Jason Belton Akindele Ayodele</i>
<i>CIAO Checking</i>	<i>Bank of America N.A. #381033445791</i>	<i>Adekunle James Akindele Ayodele Dr. Erica Stewart</i>
<i>Orange High Athletic Assn. Checking</i>	<i>Bank of America, N.A. #0801009400</i>	<i>Adekunle James Jason Belton Akindele Ayodele</i>
<i>Orange High Scholarship Fund Checking</i>	<i>Bank of America, N.A. #4039042663</i>	<i>Adekunle James Jason Belton Akindele Ayodele</i>
<i>Orange Board of Education Annual Teacher Recognition Checking</i>	<i>Bank of America, N.A. #003812670861</i>	<i>Adekunle James Lisa Abdul Akindele Ayodele</i>
<i>Orange Early Childhood Center Checking</i>	<i>Bank of America, N.A. #381042616540</i>	<i>Adekunle James Jacquelyn Blanton Akindele Ayodele</i>

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Orange Board of  
Education Performing  
Checking

Bank of America, N.A.  
#381029194412

Adekunle James  
Donna Sinisgalli  
Akindele Ayodele

Moved by Jeffery Wingfield. Seconded Kyleesha Hill.

ROLL CALL: (7) YEA (0) NAY

**17-018 RESOLUTION TO APPROVE THE 2017-2018 BANK SIGNATORIES  
FOR THE DISTRICT'S OPERATING BANK ACCOUNTS**

**BE IT RESOLVED**, that the Orange Board of Education approves the following 2017-2018 bank signatories to regulate its district operating bank account receipts and disbursements:

<u>Accounts</u>	<u>Banks</u>	<u>Signatories</u>
General/Operating Checking #0461284851	Bank of America, N.A. 425 Main St. Orange, NJ	Adekunle James Olugbenga Olabintan (Treasurer of School ) Board President
Payroll Agency Checking #0139014489	Bank of America, N.A. 425 Main St. Orange, NJ	Adekunle James Lisa Abdul Akindele Ayodele
New Payroll Checking #9404590095	Bank of America, N.A. 425 Main St. Orange, NJ	Olugbenga Olabintan (Treasurer of School Funds)
Workers' Compensation Interest Checking #8102325910	PNC Bank 410 Main St. Orange, NJ	Adekunle James Lisa Abdul Akindele Ayodele
Investment Money Market Interest Checking #3982693257	TD Bank 101 Washington St. Hoboken, NJ	Adekunle James Lisa Abdul Akindele Ayodele
Primary Business Money Market Interest Checking #803414704	PNC Bank 410 Main St. Orange, NJ	Adekunle James Lisa Abdul Akindele Ayodele
Food Service Checking #0139023399	Bank of America, N.A. 425 Main St. Orange, NJ	Adekunle James Lisa Abdul Akindele Ayodele
Unemployment Compensation Checking #0139501681	Bank of America, N.A. 425 Main St. Orange, NJ	Adekunle James Lisa Abdul Akindele Ayodele
The Olivia J. Simmons Scholarship Fund under the Trustee of the Orange Board of Education Interest Checking #4039013728	Bank of America, N.A. 425 Main St. Orange, NJ	Adekunle James Lisa Abdul Akindele Ayodele

*Food Service OBOE Scholarship  
Fund under the Trustee  
of the Orange Board of  
Education  
Interest Checking  
#9404589545*

*Bank of America, N.A.  
425 Main Street  
Orange, NJ*

*Adekunle James  
Lisa Abdul  
Akindele Ayodele*

*The William N. Williams, Jr.  
Memorial Class of 1942  
Scholarship Fund under the  
Trustee of the Orange Board  
Of Education  
Interest Checking  
#9501421461*

*Bank of America  
425 Main St  
Orange, NJ*

*Adekunle James  
Lisa Abdul  
Akindele Ayodele*

*Orange Memorial Auxiliary  
Student Activity Account  
Under the Trustee of the  
Orange Board of Education  
Interest Checking  
#9523114737*

*Bank of America  
425 Main St  
Orange, NJ*

*Adekunle James  
Lisa Abdul  
Akindele Ayodele*

*The Dr. Carlos Zambrano  
Scholarship Fund under the  
Trustee of the Orange Board  
Of Education  
Interest Checking  
#9501421760*

*Bank of America  
425 Main St.  
Orange, NJ*

*Adekunle James  
Lisa Abdul  
Akindele Ayodele*

*Joyce Carnegie Scholarship Fund  
Under the Trustee of the OBOE  
Checking Account  
#381033445513*

*Bank of America  
425 Main St.  
Orange, NJ*

*Adekunle James  
Lisa Abdul  
Akindele Ayodele*

*Hassan C. Miller Memorial  
Scholarship Fund under the  
Trustee of the OBOE  
Checking Account  
#381042617125*

*Bank of America  
425 Main St.  
Orange, NJ*

*Adekunle James  
Lisa Abdul  
Akindele Ayodele*

*Chavon Moore My Life Scholarship  
Trust Fund under the Trustee of the  
OBOE  
Checking Account*

*Bank of America  
25 Main St.  
Orange, NJ*

*Adekunle James  
Lisa Abdul  
Akindele Ayodele*

**Moved by Jeffery Wingfield. Seconded Cristina Mateo.  
ROLL CALL: (7) YEA (0) NAY**

**17-019**

**RESOLUTION TO APPOINT A DISTRICT AFFIRMATIVE ACTION  
OFFICER FOR THE 2017-2018 SCHOOL YEAR**

**WHEREAS**, the Orange Board of Education is required to comply with the regulations of Title VII of the Civil Rights Act of 1964 and Title IX of the Education Amendments of 1972; and

**WHEREAS**, in accordance with district policy, no student attending the Orange Public Schools shall be denied access to or benefit from any educational program or activity solely on the basis of race, color creed, religion, sex, ancestry, national origin, handicap or social or economic status; and

**WHEREAS**, in accordance with district policy, employment and contract practices must ensure access to all persons without discrimination based on race, color, religion, sex, ancestry, national origin, handicap or social or economic status; and

**WHEREAS**, the State Department of Education requires each school district to assign an Affirmative Action Officer.

**NOW, THEREFORE, BE IT RESOLVED**, that the Orange board of Education hereby appoints **Ms. Belinda Smiley, Administrative Assistant to the Superintendent/HR Operations**, the district's Affirmative Action Officer for the 2017-2018 school year.

**Moved by Jeffery Wingfield. Seconded Kyleesha Hill.**

**ROLL CALL: (7) YEA (0) NAY**

**17-020**

**RESOLUTION TO APPOINT A DISTRICT ANTI-BULLYING COORDINATOR FOR THE 2017-2018 SCHOOL YEAR**

**WHEREAS**, the Orange Board of Education is required to comply with the regulation which was signed into law by Governor Chris Christie, on January 5, 2011, (P.L 2010, Chapter 122,) an act concerning Harassment Intimidation & Bullying (HIB) in school settings which amended Title N.J.S.A. 18A:37-13 et seq. ; and

**WHEREAS**, in accordance with the regulation, it requires the prevention and intervention of HIB on and off school grounds, at school-sponsored functions and on school buses; and

**WHEREAS**, in accordance with the regulation, the Chief School Administrator (CSA) must appoint a district anti-bullying coordinator, the CSA must make all effort to appoint an employee of the school district to this position; and

**WHEREAS**, the responsibilities of the district anti-bullying coordinator shall include but not limited to:

- ✓ Coordinate and strengthen the school district's policies to prevent, identify, and address HIB of students.
- ✓ Collaborate with school anti-bullying specialists in the district, the board of education, and the CSA to prevent, identify and respond to HIB of students in the district.
- ✓ Provide data, in collaboration with the CSA, to the New Jersey Department of Education (NJDOE) regarding HIB of students.
- ✓ Execute such other duties related to school HIB as requested by the CSA.
- ✓ Meet at least twice a school year with the school anti-bullying specialists in the district to discuss and strengthen procedures and policies to prevent, identify, and address HIB in the district.

**NOW, THEREFORE, BE IT RESOLVED**, that the Orange board of Education hereby approves the CSA's appointment of the **Guidance Department Supervisor**, as the district's Anti-Bullying Coordinator for the 2017-2018 school year.

**Moved by Jeffery Wingfield. Seconded Jarteau Israel.**

**ROLL CALL: (7) YEA (0) NAY**

**17-021            RESOLUTION TO APPOINT A TREASURER OF SCHOOL MONIES  
FOR THE 2017-2018 SCHOOL YEAR**

**WHEREAS**, there is a need for the appointment of a Treasurer of School Monies for the Orange Public School District during the 2017-2018 school year.

**NOW, THEREFORE, BE IT RESOLVED**, that the Orange Board of Education appoints **Mr. Olugbenga Olabintan, CPA, 137 Camden St., Suite 3, Newark, NJ 07103**, as the *Board Treasurer of School Funds* at a continued monthly fee of \$1,750.00.

**Moved by Jeffery Wingfield. Seconded Kyleesha Hill.**

**ROLL CALL: (7) YEA            (0) NAY**

**17-022            RESOLUTION TO APPOINT A DISTRICT INSURANCE AGENT OF  
RECORD FOR THE 2017-2018 SCHOOL YEAR**

**WHEREAS**, there exists a need to appoint an insurance carrier to seek the best possible liability insurance coverage for the district.

**NOW, THEREFORE, BE IT RESOLVED**, that the Orange Board of Education, hereby appoints the **Albert Earl Brown Agency, 283 South Tenth St., Suite 1, Newark, NJ 07102**, as its *District Insurance Agent of Record* during the 2017-2018 school year, at no fee to the district.

**Moved by Jeffery Wingfield. Seconded Cristina Mateo.**

**ROLL CALL: (7) YEA            (0) NAY**

**17-023            RESOLUTION TO APPOINT A SCHOOL BOARD ATTORNEY FOR  
THE 2017-2018 SCHOOL YEAR**

**WHEREAS**, there exists a need for the appointment of a school attorney to provide general legal counsel to the school district; and

**WHEREAS**, funds are available in the 2017-2018 budget for this purpose and the Public Schools Contract Law defines such professional services as not necessarily being subject to competitive bidding.

**NOW, THEREFORE, BE IT RESOLVED**, that the Orange Board of Education appoints the firm of **Hunt, Hamlin & Ridley, 60 Park Place, 16Fl. Newark, NJ 07102**, as its *School Board Attorney* during the 2017-2018 school year, at a cost not to exceed \$150.00 per hour.

**Moved by Jeffery Wingfield. Seconded Kyleesha Hill.**

**ROLL CALL: (7) YEA            (0) NAY**

**17-024            RESOLUTION TO APPOINT A SCHOOL BOARD NEGOTIATING  
LABOR LAW ATTORNEY FOR THE 2017-2018 SCHOOL YEAR**

**WHEREAS**, there exists a need to appoint a school board negotiating labor law attorney to provide counsel to the school district regarding employee/association negotiating and contract procedures; and

**WHEREAS**, funds are available in the 2017-2018 budget for this purpose and the Public Schools Contract Law defines such professional services a snot necessarily being subject to competitive bidding.

**NOW, THEREFORE, BE IT RESOLVED**, that the Orange Board of Education appoints the firm **Hunt, Hamlin & Ridley**, 60 Park Place, 16Fl. Newark, NJ 07102,, as the *School Board Negotiating Labor Attorney* during the 2017-2018 school year, at a cost not to exceed \$150.00 per hour.

**Moved by Jeffery Wingfield. Seconded Kyleesha Hill.**

**ROLL CALL: (7) YEA (0) NAY**

**17-025 RESOLUTION TO APPOINT A SCHOOL BOARD SPECIAL  
EDUCATION ATTORNEY FOR THE 2017-2018 SCHOOL YEAR**

**WHEREAS**, there exists a need to appoint a school board special education attorney to provide counsel to the school district; and

**WHEREAS**, funds are available in the 2017-2018 budget for this purpose and the Public Schools Contract Law defines such professional services as not necessarily being subject to competitive bidding.

**NOW, THEREFORE, BE IT RESOLVED**, that the Orange Board of Education appoints the firm of **Machado Law Group**, 136 Central Avenue 2<sup>nd</sup> Fl, Clark, NJ 07066, as the *School Board Special Education Attorney* during the 2017-2018 school year, at a cost not to exceed \$140.00 per hour.

**Moved by Jeffery Wingfield. Seconded Kyleesha Hill.**

**ROLL CALL: (7) YEA (0) NAY**

**17-026 RESOLUTION TO APPOINT A DISTRICT ENGINEER AND  
ARCHITECT OF RECORDS FOR THE 2017-2018 SCHOOL YEAR**

**WHEREAS**, there exists a need for the appointment of a Board Engineer and Architect to provide services to oversee the design and construction of facility projects for the Orange School District; and

**WHEREAS**, funds are available in the 2017-2018 budget for this purpose and the Public Schools Contract Law defines such services as extraordinary unspecifiable professional service not subject to competitive bidding.

**NOW, THEREFORE, BE IT RESOLVED**, by the Orange Board of Education, hereby appoints the firm of **Yezzi Associates Architects Planners**, 18 Washington St., P.O. Box 1638, Toms River, N.J. 08754, as its *Board Architects* during the 2017-2018 school year.

**BE IT FURTHER RESOLVED**, that proposals for each project's cost be submitted to and approved by the Business Administrator prior to the commencement of the project.

**Moved by Jeffery Wingfield. Seconded Cristina Mateo.**

**ROLL CALL: (7) YEA (0) NAY**

**17-027 RESOLUTION TO APPOINT A DISTRICT EXTERMINATOR PEST  
CONTROL SERVICE FOR THE 2017-2018 SCHOOL YEAR**

**WHEREAS**, there exists a need for the appointment of a Exterminator Pest Control Service for the Orange School District; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Orange Board of Education, hereby appoints the firm of **Tarney Exterminator**, 268 Riveredge Drive, Chatham, NJ 07928, as its *Board Exterminator* during the 2017-2018 school year, at a cost not to exceed \$3,000.00 per month.

**Moved by Jeffery Wingfield. Seconded Kyleesha Hill.**

**ROLL CALL: (7) YEA (0) NAY**

**17-028 RESOLUTION TO APPOINT A DISTRICT ENVIRONMENTAL AND OCCUPATIONAL HEALTH CONSULTANTS FOR THE 2017-2018 SCHOOL YEAR**

**WHEREAS**, there exists a need for the appointment of a Environmental & Occupational Health Consultants, (Right-To-Know) for the Orange School District; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Orange Board of Education, hereby appoints the firm of **Karl & Associates**, 20 Lauck Road, Mohnton, PA 19540, as its *Board Environmental & Occupational Health Consultants* during the 2017-2018 school year.

**BE IT FURTHER RESOLVED**, that proposal for each project cost be submitted to and approved by the Business Administrator prior to the commencement of the project.

**Moved by Jeffery Wingfield. Seconded Cristina Mateo.**

**ROLL CALL: (7) YEA (0) NAY**

**17-029 RESOLUTION TO APPOINT A DISTRICT WORKERS COMPENSATION INSURANCE AGENT OF RECORD FOR THE 2017-2018 SCHOOL YEAR**

**WHEREAS**, there exists a need to appoint a Workers Compensation insurance carrier to seek the best possible liability insurance coverage for the district.

**NOW, THEREFORE, BE IT RESOLVED**, that the Orange Board of Education, hereby appoints **Atlantic Associates Insurance Agency Inc.**, 1125 Atlantic Ave., Suite 735, Atlantic City, NJ 08401, as its *District Workers Compensation Insurance Agent of Record* during the 2017-2018 school year.

**Moved by Jeffery Wingfield. Seconded Jarteau Israel.**

**ROLL CALL: (7) YEA (0) NAY**

**17-030 RESOLUTION TO APPROVE THE DISTRICT ORGANIZATION CHART**

**WHEREAS**, the State Department of Education through NJQSAC requires the district Board of Education should annually approve by a resolution the district organization chart; and

**WHEREAS**, the Superintendent of Schools has attached the organizational chart for the 2017-2018 school year; and

**WHEREAS**, the organizational structure will improve the efficiency and effectiveness of the district and will assist in supporting and managing the improvement in educational programs

**NOW THEREFORE, BE IT RESOLVED**, that the Orange Board of Education approves the attached organization chart as recommended by the Superintendent of Schools

**Moved by Jeffery Wingfield. Seconded Cristina Mateo.**

**ROLL CALL: (7) YEA (0) NAY**

**17-031        RESOLUTION TO APPOINT A PUBLIC SCHOOL ACCOUNTANT TO  
PERFORM THE DISTRICT'S FINANCIAL AUDIT FOR THE 2017-  
2018 SCHOOL YEAR**

**WHEREAS**, Title 18A:23:1 requires that every school district shall cause an annual audit of the district's accounts and financial transactions to be made by a public school accountant; and

**WHEREAS**, there exists a need for the appointment of a public school accountant to provide services to oversee the financial transactions of the Orange School District and funds are available in the budget for this purpose; and

**WHEREAS**, the Public Schools Contract Law defines such services as extraordinary unspecifiable professional service not subject to competitive bidding.

**NOW, THEREFORE, BE IT RESOLVED**, that the Orange Board of Education appoints the firm of **Samuel Klein and Company** 550 Broad Street, 11<sup>th</sup> Floor, Newark, NJ 07102, to *perform the audit of the district's accounts and financial transactions* for the school year ending June 30, 2017 at an estimated cost of \$59,070.00 which includes the preparation of the District's Comprehensive Annual Financial Report.

**Moved by Jeffery Wingfield. Seconded Cristina Mateo.**

**ROLL CALL: (7) YEA        (0) NAY**

**17-032        RESOLUTION TO APPROVE THE PRE-APPROVED FIELD TRIP  
DESTINATIONS**

**WHEREAS**, the Orange School District is committed to enhancing the curriculum with real life experiences that directly correlate with what is being taught; and

**WHEREAS**, the pre-approved list was presented to the Orange Board Of Education Curriculum Committee; and

**WHEREAS**, the pre-approved list is entered in My Learning Plan as part of the field trip request form; and

**NOW, THEREFORE BE IT RESOLVED**, that the Orange Board of Education approves the list of field trips entered in My Learning Plan as pre-approved destinations.

**Moved by Jeffery Wingfield. Seconded Cristina Mateo.**

**ROLL CALL: (7) YEA        (0) NAY**

**17-033        RESOLUTION TO APPROVE THE CONTINUED IMPLEMENTATION  
OF MARSHALL PRINCIPAL EVALUATION RUBRIC, WESTWOOD  
PUBLIC SCHOOLS GROWTH AND EVALUATION RUBRICS FOR  
ADMINISTRATORS, DANIELSON EVALUATION RUBRICS (2013)  
FOR TEACHERS, AND THE ORANGE PARAPROFESSIONAL  
EVALUATION RUBRIC FOR THE 2017-2018 SCHOOL YEAR**

**WHEREAS**, pursuant to TEACHNJ act, districts are required to submit their evaluation rubrics for Commissioner approval by June 1<sup>st</sup> each year; and,

**WHEREAS**, on May 9, 2014, the administrators approved the Marshall Principal Evaluation Rubric and the Westwood Public Schools Growth and Evaluation Rubrics; and,



**WHEREAS**, on May 12, 2014, the (DEAC) District Evaluation Advisory Committee approved the Marshall Principal Evaluation Rubric and the Westwood Public Schools Growth and Evaluation Rubrics for administrators, and Danielson for certificated staff members; and

**WHEREAS**, on September 3, 2015, the paraprofessionals reviewed the Orange Paraprofessional Evaluation Rubric; and,

**WHEREAS**, on September 16, 2015, the (DEAC) District Evaluation Advisory Committee approved the use of the Orange Teachers Evaluation Rubric; and

**WHEREAS**, Marshall, Westwood, and Danielson are NJDOE approved evaluation systems;

**NOW, THEREFORE BE IT RESOLVED**, that the Orange Board of Education approves the implementation of Marshall Principal Evaluation Rubric, Westwood Public Schools Growth and Evaluation Rubrics for administrators, Danielson Evaluation Rubrics for Teachers and the Orange Paraprofessional Evaluation Rubric for the 2017-2018 school year.

**Moved by Jeffery Wingfield. Seconded Cristina Mateo.**

**ROLL CALL: (7) YEA (0) NAY**

Pursuant to N.J.S.A. 10:4-12 and in conformance with the Board of Education Policy 1120-1 **and Open Public Meeting Act, Chapter 231**, this is to announce that the Orange Board Of Education will hold its next regularly scheduled **Meeting on June 13, 2017**, Closed Session at 5:00 p.m. and Public Session at 7:30 p.m. It is expected that the discussion undertaken in the closed session board meeting can be made public at the time official action is taken or when its confidentiality is no longer required.


Motion to adjourn Public Organization Session.

**Moved by Jeffery Wingfield. Seconded Gloria Fisher.**

**ROLL CALL: (7) YEA (0) NAY**

**APPROVAL DATE: June 13, 2017**

**ATTESTED TO BY:**

  
\_\_\_\_\_  
**School Business Administrator/  
Board Secretary**

